



**NOTICE OF A SPECIAL MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD  
TUESDAY, JULY 26, 2011**

*The vision of the Williams Unified School District is to place each child in the best position  
to succeed intellectually, academically, emotionally, physically, and socially*

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the **WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD** and to the general public that the Williams Unified School District No. 2 Governing Board will hold a **Special Meeting**, open to the public, on Tuesday, July 26, 2011 at 5:30 p.m. at the Williams High School Library, located at 440 S 7<sup>th</sup> Street, Williams, Arizona. Members may participate in the meeting in person or by electronic means. As noted on the agenda, the Governing Board may vote to enter Executive Session, which will not be open to the public. The Governing Board may also vote to enter into Executive Session, which will not be open to the public, pursuant to ARS 38-431.03 (A) (3) to receive legal advice from its attorney concerning items on this agenda. If anyone has a disability that requires special accommodation, please call the District Office at (928) 635-4473 at least 24 hours prior to the scheduled time. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

**SPECIAL MEETING**

**The agenda for the meeting is as follows:**

**I. OPENING ITEMS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Reorder Agenda
- D. Adopt Agenda

**II. \*CONSENT AGENDA**

**Note: All or individual items may be pulled from the Consent Agenda and discussed individually.**

- A. Consideration to approve personnel issues:
  1. Employment for 2011-12 school year:
    - a. Troy Troutman, substitute teacher
    - b. Lisa Noble, substitute teacher
    - c. Marietta Helton, substitute teacher
    - d. Lauren Evans, substitute teacher
    - e. Tom Williams, substitute bus driver
    - f. Cindy Holmes, substitute bus driver
    - g. Tom Wisniewski, substitute bus driver
    - h. Jeff Brownlee, WHS Head Football Coach
    - i. Jamie Mace, WHS Assistant Football Coach
    - j. Nell Brown, WHS Athletic Trainer
    - k. Shana Brownlee, WHS Cheer Sponsor
    - l. Jennifer Carter, WHS Co-Head Volleyball Coach
    - m. Tad Wygal, WMS Assistant Football Coach
  2. Extra-duty:
    - a. Patti Jackson, Co-sponsor for District Special Olympics
    - b. Deniz Chavez, Co-sponsor for District Special Olympics
    - c. Edgar Brown, WHS Assistant Football Coach
    - d. Joyce McNelly, WHS Co-Head Volleyball Coach
    - e. Deniz Chavez, WMS Head Football Coach
  3. Volunteers:
    - a. Herman Nixon, WHS Football
    - b. Melvin Berry, WMS Football
    - c. Kevin Perkins, WMS Football
  4. Change of Status:
    - a. approve overtime pay for Maria Solano for custodial work for the Williams High School Football Camp in July

**III. ACTION ITEMS**

A. Discussion and consideration to:

1. adopt ASBA Policy Advisory No. 404, JICK - Student Violence/Harassment/Intimidation/Bullying
2. approve out of state travel to Anaheim, California for Patricia Helgeson on July 23-29, 2011 to attend the Community Antidrug Coalition of America (CADCA) Regional/Mid-Year Conference in support of CLC prevention programs and grants.
3. approve Stephen Hudgens, Gary Berger and Rachel Savage as Qualified Evaluators for the 2011-12 school year
4. authorize the WEMS Principal and WHS Principal to employ any available staff member to act as Door Keeper for activities in their respective facilities during the 2011-12 school year (a food service employee must be on site when kitchen is being used outside of regular hours)
5. approve addition of Martin Luther King Day as a paid holiday for all eligible staff
6. approve new position in the Elementary Middle School Cafeteria to include, but not limited to these duties: setting up the salad bar, prepare sandwiches and salad plates, supervise students, and assist in cafeteria clean up.
7. approve Intergovernmental Agreement (IGA) with City of Williams for the City Recreation Program during the 2011-12 school year
8. approve WHS Football Schedule

**IV. DISCUSSION**

- A. Discussion and first reading of revision to Policy GDD, Support Staff Vacations and Holidays

**V. MEETING SUMMARY**

**VI. ANNOUNCEMENTS**

- A. Community Back to School Fair – July 6, 2011 at 9:00 am
- B. Next Board meeting scheduled for August 10, 2011 at 6:00 pm.
- C. Staff Back to School In-service – August 10-11, 2011
- D. First day of School – August 15, 2011
- E. WEMS Back to School Family Picnic at 5:30 pm
- F. WEMS Fall Open House at 5:00 pm

**VI. EXECUTIVE SESSION**

- A. The Governing Board may vote to enter into Executive Session pursuant to ARS 38-431.03 (A)(1) to:
1. complete annual review of the Superintendent

**VII. ADJOURNMENT**

**CERTIFICATION OF POSTING OF NOTICE OF A SPECIAL MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD**

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE ATTACHED NOTICE WAS DULY POSTED AT THE WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 DISTRICT OFFICE 802 S. 6<sup>TH</sup> STREET WILLIAMS, ARIZONA ON JULY 22, 2011 at 10:00 AM.

DATED THIS 22<sup>ND</sup> DAY OF JULY 2011

/s/ *Kathie Schulte*

Kathie Schulte  
Governing Board Secretary