



**NOTICE OF A REGULAR MEETING OF THE**  
**WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD**  
**WEDNESDAY, SEPTEMBER 14, 2011**

*The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially*

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the **WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD** and to the general public that the Williams Unified School District No. 2 Governing Board will hold a **Regular Meeting**, open to the public, on Wednesday, September 14, 2011 at 6:00 p.m. at the Williams High School Culinary Arts room located at 440 S 7<sup>th</sup> Street, Williams, Arizona. The Governing Board may vote to enter into Executive Session, which will not be open to the public, pursuant to ARS 38-431.03 (A) (3) to receive legal advice from its attorney concerning items on this agenda. Members may participate in the meeting in person or by electronic means. If anyone has a disability that requires special accommodation, please call the District Office at (928) 635-4473 at least 24 hours prior to the scheduled time. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The agenda for the meeting is as follows:

**I. OPENING ITEMS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Reorder Agenda
- D. Adopt Agenda

**II. BOARD HIGHLIGHTS**

- A. Student of the Month:
  - Williams Elementary Students of the Month for September 2011:
    - Leslie Urias - Kindergarten
    - Kevin Recendez-Nunez - First Grade
    - Chalyce Trujillo - Second Grade
    - Luis Lara - Third Grade
    - Madison Olson - Fourth Grade
    - Davian Cooke - Fifth Grade
  - Williams Middle School Students of the Month for September 2011:
    - Paulino Ayala – Sixth Grade
    - Julie Jansma – Eighth Grade

**III. REPORTS**

- A. Superintendent:
  1. Summary of current issues
- B. Governing Board:
- C. Written Reports:
  1. Elementary/Middle School Principal
  2. Special Education - Federal/State Programs
    - PowerPoint – Title I data analysis
  3. Family/Community Outreach
  4. District Technology
  5. Prevention – Multicultural Focus
  6. 21<sup>st</sup> Century Program
  7. District Nurse
  8. Business Manager

**IV. CALL TO THE PUBLIC**

Visitors are provided time to make statements to the Board. Those wishing to do so please complete a “Request to Address the Board” form and return it to the Board President. Statements should be limited to no more than 5 minutes. Please keep in mind that the Board cannot take action on comments, questions, or concerns at this time.

**V. \*CONSENT AGENDA**

**Note: All or individual items may be pulled from the consent agenda and discussed individually.**

- A. \*Approve Minutes: August 10, 2011 Regular Meeting  
August 10, 2011 Executive Session (not available for public inspection)  
August 23, 2011 Special Meeting
- B. \*Approve District Financial Reports:
  1. August 2011:
    - a. District Expenditure Report
    - b. Voucher Summaries

- Payroll
- Expense
- c. Tax Credit Fees
- WEMS
- WHS
- d. Lunch

- 2. WEMS Activity/Auxiliary Fund for July 2011 (reconciled)
- 3. WHS Activity/Auxiliary Fund for July 2011 (reconciled)

C. \*Consideration to Ratify Vouchers:

Payroll #4.....\$ 58,206.68	Expense #1202.....\$ 81,554.60
Payroll #5.....138,248.11	Expense #1203..... 40,044.79
	Expense #1204..... 194,073.41

- D. \*Consideration to approve personnel issues:
- 1. employment:
    - a. Connie Stevens, substitute teacher
    - b. Lisa Noble, substitute paraprofessional
    - c. Cynthia Holmes, substitute paraprofessional
    - d. Denis Kirkley, sports announcer
    - e. Patty Williams, substitute teacher
  - 2. extra-duty:
    - Williams High School:
      - Phillip Echeverria – Lunch Intramurals
      - Mike Fleishman – Student Council
      - Jeanne Gillespie – Vocational Education Director
      - Larry Gutshall - Battlebots
      - Tristan Heisley – Publications
      - John Livingston – FBLA
      - Ann Wells – NHS
      - Sheldon White – VICA
      - Deniz Chavez – Timekeeper for sporting events
  - 3. extended assignments:
    - Cecelia Padilla – assist with ESL adult education services in support of the Arizona Parents Commission Drug Education and Prevention Grant.
    - Christy Johnson - oversee Family Reading Nights at WEMS in collaboration with 21<sup>st</sup> Century Grant Program Staff and Sandy Roe, McKinney Vento Grant
  - 4. volunteers:
    - a. Christi Carey – WHS Inspirations

**VI. ACTION ITEMS**

- A. Discussion and consideration to:
- 1. accept and acknowledge donations:
    - a. Community Learning Center:
      - Roman Sanchez – \$1000 donation for incentives to increase parental involvement/engagement in school
      - Todd and Patricia Helgeson – HP Deskjet printer and three Danskin yoga bags for incentives to increase parental involvement/engagement in school
    - b. Williams Elementary Middle School:
      - Cookie Nicoson – art supplies - \$340.00
      - Carpets of Dalton – 40 carpet squares for student seating in the library - \$100.00
    - c. Back to School in service for District staff:
      - WalMart - \$25 gift card
      - Williams PTSA – two \$15 gift certificates
      - McDonalds Corp. – 159 gift certificates - \$278.25
      - Betty Dukeman – school supplies - \$158.66
      - Sandra Roe – school supplies - \$159.30
  - 2. approve Intergovernmental Agreement with Willow Bend Environmental Education Center for programming for the 2011-12 school year at WEMS
  - 3. approve Memorandum of Understanding with Northern Arizona University for volunteers from the Retired and Senior Volunteer Program (RSVP) for the 2011-12 school year

4. approve 2010-11 Preventive Maintenance Reporting Statement
5. determine ASBA Top Ten Priorities for the 2012 Legislative Session
6. approve overnight travel for Ms. Wengreen and middle school students to raft the Grand Canyon in Spring 2012
7. adopt ASBA Policy Advisories #413-14, 416-418 and 420-421 (Volume 23, Number 3 - July 2011)
  - 413 - EHB — Data/Records Retention
  - EHB-R — Data/Records Retention
  - 414 - FCB — Retirement of Facilities
  - 416 - GBECA — Nonmedical Use or Abuse of Drugs or Alcohol
  - 417 - IHAMA — Teaching About Drugs, Alcohol, and Tobacco
  - 418 - IHB — Special Instructional Programs
  - 420 - IJND — Technology Resources
  - IJND-R — Technology Resources
  - 421 - JEA-E — Compulsory Attendance Ages
8. adopt or revise ASBA Policy Advisories 415 and 419
  - 415 - GBAB — Medical Marijuana Standards and Conditions for Employees
  - 419 - IJ — Instructional Resources and Materials
  - IJ-R — Instructional Resources and Materials

**VII. DISCUSSION**

1. Discussion and first reading of ASBA Policy Advisories #422-427 (Volume 23, No. 3 - July 2011)
  - 422 – Entrance Age Requirements
  - 423 – Drug and Alcohol Use by Students
  - 424 – Student Concerns, Complaints, and Grievances
  - 425 – Student Fund Raising Activities
  - 426 – Interscholastic Sports
  - 427 – Immunization of Students

**VIII. MEETING SUMMARY**

**IX. ANNOUNCEMENTS**

1. Williams Elementary Middle School Fall Open House on September 15, 2011 beginning at 5:00 PM
2. Williams High School Fall Open house on September 21, 2011 from 5:30 – 7:00 PM
3. WEMS Grandparents Tea and Reading Night at 6:00 PM on September 22, 2011
4. Special Meeting/Work Session on Tuesday, September 27, 2011 at Young Life Lost Canyon Camp beginning at 9:00 am. Board members and participating staff will join together for a continental breakfast at 8:30 am.
5. Arizona School Boards Association 2011 Coconino County meeting - September 29, 2011 in Page, Arizona beginning at 5:00 pm. Please let the Board Secretary know as soon as possible if you plan to attend.

**X. ADJOURNMENT**

**CERTIFICATION OF POSTING OF NOTICE OF A REGULAR MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD**

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE ATTACHED NOTICE WAS DULY POSTED AT THE WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 DISTRICT OFFICE 802 S. 6<sup>TH</sup> STREET WILLIAMS, ARIZONA ON SEPTEMBER 9, 2011 AT 11:00 AM.

DATED THIS 9<sup>TH</sup> DAY AUGUST 2011

/s/ Kathie Schulte  
Governing Board Secretary