



**MINUTES OF A SPECIAL MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD  
TUESDAY, AUGUST 23, 2011**

*The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially*

A Special Meeting of the Williams Unified School District No. 2 Governing Board was held at 5:30 pm on the above date at the Williams High School Culinary Arts room. Board members present: Mr. Nenne, Mr. Parenteau, Ms. Fredrickson, and Mr. Nixon. Also present: Mr. Hudgens, Mrs. Savage, Mr. Livingston, and Mrs. Schulte.

**SPECIAL MEETING**

The agenda for the meeting is as follows:

**I. OPENING ITEMS**

- Mr. Nenne called the meeting to order at 5:30 pm and led the audience in the Pledge of Allegiance.
- Motion by Mr. Parenteau to adopt the agenda as presented, second by Ms. Fredrickson.
- Motion approved 4-0.

**II. ACTION ITEMS**

A. Discussion and consideration to:

1. determine ASBA Top Ten Priorities for the 2012 Legislative Session
  - Motion by Mr. Parenteau to select ten priorities for the Legislative session, second by Ms. Fredrickson.
  - Discussion: Members presented their top ten choices and a tally was completed, however less than ten priorities were identified. Mr. Nenne suggested that the Board postpone the final selection until Mrs. Francis can present her choices. A decision can be made at a future meeting.
  - Mr. Parenteau amended to include this course of action, second by Ms. Fredrickson.
  - Motion to postpone the final selection until a future meeting approved 4-0.
2. approve employment of substitutes for 2011-12:
  - Carol Gutshall - clerical substitute
  - Kay Mathijssen – substitute teacher
  - Cynthia Holmes – custodial substitute
  - Motion by Mr. Parenteau to approve employment of substitutes, second by Mr. Nixon.
  - Motion approved 4-0.
3. approve Williams Elementary Middle School Extra Duty employment for 2011-12:
  - Leslie East-Mitchell – Student Council Co-sponsor and Publications
  - Karyn White - Student Council Co-sponsor
  - Mary Mays – Spelling Bee and Cheer
  - Motion by Mr. Parenteau to approve Extra Duty contracts, second by Ms. Fredrickson.
  - Discussion: Ms. Fredrickson requested a copy of the Extra Duty Salary Schedule and a listing of the compensation for each person.
  - Motion approved 4-0.
4. adopt policies as recommended by Arizona School Boards Association in Advisories #405-412 (Volume 23, Number 3 - July 2011)
  - 405 – BK - School Board Memberships
  - 406 – CBA - Qualifications and Duties of the Superintendent
  - 407 - DBC-R - Budget Planning, Preparation, and Schedules
  - 408 – DBF - Budget Hearings and Reviews/Adoption Process
  - 409 – DIC - Financial Reports and Statements
  - 410 – DJE - Bidding/Purchasing Procedures
  - DJE-R - Bidding/Purchasing Procedures
  - 411 – DKB - Salary Deductions
  - 412 – DN - School Properties Disposition
  - Motion by Mr. Parenteau to adopt policy advisories 405-412 as recommended by ASBA, second by Mr. Nixon
  - Motion approved 4-0

### III. DISCUSSION ITEMS

- A. Discussion and first reading of ASBA Policy Advisories #413-421 (Volume 23, Number 3 - July 2011)
- 413 - EHB — Data/Records Retention
    - EHB-R — Data/Records Retention
  - 414 - FCB — Retirement of Facilities
  - 415 - GBAB — Medical Marijuana Standards and Conditions for Employees
    - **Ms. Fredrickson and Mr. Nixon expressed concern about the wording of the policy concerning medical marijuana in the public school setting. They felt that the directives are not clear and some even contradictory.**
    - **Mr. Hudgens noted that Mrs. Savage will be attending an ASBA conference in early September and should have the opportunity to talk to legal experts about this proposed policy. She will gather information and present her findings to the Board at a future meeting.**
  - 416 - GBECA — Nonmedical Use or Abuse of Drugs or Alcohol
  - 417 - IHAMA — Teaching About Drugs, Alcohol, and Tobacco
  - 418 - IHB — Special Instructional Programs
  - 419 - IJ — Instructional Resources and Materials
    - IJ-R — Instructional Resources and Materials
  - **Concern expressed about the guidelines for a parent to remove a student from a class because the parent feels the material or activity is harmful because of sexual content, violent content, or profane or vulgar language. The guidelines seem very narrow as there could be other valid reasons a parent wishes to remove a student from a specific class.**
  - 420 - IJND — Technology Resources
    - IJND-R — Technology Resources
  - 421 - JEA-E — Compulsory Attendance Ages
- B. Suggestions for topics for the September 27, 2011 Governing Board Retreat
- **Mr. Hudgens noted that additional discussion could be held regarding policy advisories 415 and 419 at the retreat.**
  - **Goals and objectives should be added**
  - **Ms. Fredrickson offered to update the Board on the various programs she is involved in through her job at NAU, including those with the Arizona Department of Education, Career and Technical Education and GIS.**

### IV. MEETING SUMMARY

- **Board secretary to contact Mrs. Francis for her list of top ten priorities.**

### V. ANNOUNCEMENTS

- **Mrs. Savage explained that she has been working closely with Jon Schmid from Hunt Architecture concerning the plan of action for roof repair at WEMS. Class relocation has been mapped out and teachers informed about the process. The work will start soon with completion planned for the end of December. Mrs. Savage expects things to go very smoothly for staff and students.**

### VI. ADJOURNMENT

- **Motion by Mr. Parenteau to adjourn the meeting, second by Mr. Nixon.**
- **Motion approved 4-0.**
- **Meeting adjourned at 6:20 pm**