



**MINUTES OF A REGULAR MEETING OF THE
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD
WEDNESDAY, JULY 13, 2011**

The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially

A Regular Meeting of the Williams Unified School District No. 2 Governing Board was held at 6:00 pm on the above date at the Williams High School Library.

Roll call: Board Members: David Nenne, Absent
Margaret Francis, Absent
Kristi Fredrickson, Present
Herman Nixon, Present
Albert Parenteau, Present

Administration: Steve Hudgens, Superintendent/WHS Principal
Gary Berger, Sp. Ed. Director and Fed/State Programs Director

District Staff: John Livingston, Business Manager
Rachel Savage, WEMS Principal
Kathie Schulte, Board Secretary

Staff and Guests: 1 guest and Ms. Beard, *Williams News*

I. OPENING ITEMS

- In the absence Mr. Neene, Mr. Parenteau served as President and called the meeting to order at 6:15 pm and led the audience in the Pledge of Allegiance.
- Motion by Mr. Nixon to adopt the agenda as presented, second by Ms. Fredrickson.
- Motion approved 3-0.

II. REPORTS

A. Superintendent:

- Mr. Hudgens noted that Williams High School is currently hosting a football camp. Several hundred players will be on campus at various times for the next three weeks. The money collected from the players will be used to pay for the camp and the excess will go into the high school Athletic Fund.
- There is now a committee of community members and school staff who will present information to the public about the upcoming bond election. Funding from a successful election will be used to alleviate safety issues within the district. This group strongly supports the school district and its mission to educate students in a safe and healthy environment.
- At present Mr. Hudgens does not have a high school math candidate to submit to the Board for approval. He, Mr. Livingston and Mrs. Savage have interviewed several candidates, with a few more lined up for next week. They are looking for just the right person to teach our students.

B. Governing Board

1. Summary of current issues
 - Mr. Nixon expressed his concern about a new requirement for school districts that will come through the Arizona State Retirement System next year to deal with the number of ASRS members who retire and return to work. The employer is not required to submit a contribution to the retirement system for the retired employee. However, ASRS may start requiring the employer to submit a minimum 2% contribution or an amount equal to what would normally be submitted on behalf of a non-retired employee in the same position. This new requirement will definitely make an impact on the Williams District.

C. Other Reports:

1. Williams Elementary Middle School Principal
2. Special Education Director & Federal/State Programs
3. Family/Community Outreach
4. Prevention Coordinator/Multicultural Focus
5. Business Manager

III. CALL TO THE PUBLIC

Visitors are provided time to make statements to the Board. Those wishing to do so please complete a "Request to Address the Board" form and return it to the Board President. Statements should be limited to no more than 5 minutes. Please keep in mind that the Board cannot take action on comments, questions, or concerns at this time.

- None received

IV. *CONSENT AGENDA

Note: All or individual items may be pulled from the consent agenda and discussed individually.

- Motion by Ms. Fredrickson to approve the Consent Agenda as presented, second by Mr. Nixon.
- Motion approved 3-0.

- A. *Approve Minutes: June 8, 2011 regular meeting
June 28, 2011 special meeting
- B. *District Financial Reports:
 - 1. District Financial report for June 2011 month end
 - 2. FY 12 Payroll and Accounts Payable Voucher Summaries as of June 30, 2011
 - 3. Tax Credit Fees report for June 2011 month end
 - 4. Lunch report for June 2011 month end
 - 5. WEMS Activity/Auxiliary Fund for May 2011 (reconciled)
 - 6. WHS Activity/Auxiliary Fund for May 2011 (reconciled)
- C. *Consideration to Ratify Vouchers:

Payroll #25...\$ 90,830.43	Payroll #28.... \$206,713.11	Expense #1143....\$ 32,192.54
Payroll #26... 175,882.08	Payroll #28.1... 2,390.93	Expense #1144... 124,721.69
Payroll #27... 49,561.90		Expense #1145..... 148,468.91

V. ACTION ITEMS

A. Discussion and consideration to:

- 1. accept and acknowledge donations:
 - WEMS - Cookie Nicoson, various school supplies
 - **Motion by Mr. Nixon to accept and acknowledge donation, second by Ms. Fredrickson.**
 - **Motion approved 3-0.**
- 2. adopt the WUSD FY 2012 Expenditure Budget
 - **Motion by Mr. Nixon to adopt the FY12 Expenditure Budget, second by Ms. Fredrickson.**
 - **Motion approved 3-0.**
- 3. certify the District's projected ending cash balance for the fiscal year ending June 30, 2011
 - **Motion by Mr. Nixon to certify ending cash balance for FY11, second by Ms. Fredrickson.**
 - **Discussion: Mr. Livingston explained there is a new requirement that the Board must know the ending balance and certify that it is correct. The cash included \$60,000 in M&O, \$191,000 in unrestricted capital, and \$2,000 in adjacent ways. The total of these three amounts will be carried over to the FY12 budget.**
 - **Motion approved 3-0.**
- 4. approve fourth and final revision to FY11 Expenditure Budget
 - **Motion by Mr. Nixon to approve final revision to FY 11 budget, second by Ms. Fredrickson.**
 - **Discussion: Mr. Livingston stated that after the state finally completed the formulas for the FY11 year, the Williams District did not lose quite as much funding as expected. We anticipated a cut of \$85,000, but the loss ended up being \$71,000. Since this results in unexpected revenue, he is revising the budget to show an increase of \$12,563 that can be spent for FY11.**
 - **Motion approved 3-0.**
- 5. Accept the terms and conditions pertaining to the Arizona School Facilities Board WEMS roof demolition and replacement project in the amount of \$1,489,306.00
 - **Motion by Mr. Nixon to accept terms and conditions for WEMS project, second by Ms. Fredrickson.**
 - **Motion approved 3-0.**
- 6. Accept the terms and conditions pertaining to the Arizona School Facilities Board WHS gymnasium ceiling project in the amount of \$523,905.00
 - **Motion by Ms. Fredrickson to accept terms and conditions for WHS project, second by Mr. Nixon.**
 - **Motion approved 3-0.**

VI. DISCUSSION

- 1. ASBA Policy Advisory #404...Student Violence/Harassment/Intimidation/Bullying
 - **Mr. Parenteau advised that this is considered the first reading of this policy.**

VII. MEETING SUMMARY

- **Letter to be sent to Mrs. Nicoson thanking her for her donation to the elementary middle school**

VIII. ANNOUNCEMENTS

- A. Next Meeting: July 26, 2011

IV. ADJOURNMENT

- **Motion by Ms. Fredrickson to adjourn the meeting, second by Mr. Nixon.**
- **Motion approved 3-0.**
- **Meeting adjourned at 6:40 pm**