



MINUTES OF A REGULAR MEETING OF THE WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD WEDNESDAY, MAY 11, 2011

The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially.

A Regular Meeting of the Williams Unified School District No. 2 Governing Board was held at 6:00 pm on the above date at the Williams High School Culinary Art Classroom. Roll call: **Board Members:** David Nenne, Present **Administration:** Steve Hudgens, Superintendent/WHS Principal Margaret Francis, Absent Gary Berger, Sp. Ed. Director and Fed/State Programs Director Kristi Fredrickson, Present Herman Nixon, Present **District Staff:** John Livingston, Business Manager Rachel Savage, WEMS Principal Kathie Schulte, Board Secretary Albert Parenteau, Present **Staff and Guests:** 14 staff member and 34 guests, including Ms. Beard, Williams Grand Canyon News

One hour prior to this meeting, the Governing Board joined with school staff in the High School Culinary Arts classroom to attend a dinner prepared by the High School Foods Class for their "End of Semester Test". No action was taken by the Board during this event.

The agenda for the meeting is as follows:

I. OPENING ITEMS

- Mr. Nenne called the meeting to order at 6:00 pm and led the audience in the Pledge of Allegiance
- Motion by Mr. Parenteau to adopt the agenda as presented, second by Mr. Nixon.
- Motion approved 4-0.

II. BOARD HIGHLIGHTS

A. Student Recognition:

1. WEMS Students of the Month for **April 2011**
 - Juan Ayala – Kindergarten -Nichole Hamberger – Second Grade
 - Kailyn Howard – First Grade -Rylie Heap – Fifth Grade
 - Mrs. Savage presented Rylie Heap as the Fifth Grade Student of the Month for April 2011. Rylie is a very caring and responsible student. She has a terrific attitude at all times.
2. WEMS Students of the Month for **May 2011**
 - Karina Moreno - Kindergarten -Isabel Ortiz - Fourth Grade
 - Deshonia Cooke - First Grade -Mercy Gonzales - Fifth Grade
 - Luis Lara - Second Grade -Olivia Ayala - Fifth Grade
 - Ruben Gutierrez - Third Grade -Autumn Lann-McDougall - Seventh Grade
 - Stephen Boyack - Seventh Grade
 - Mrs. Savage introduced the May Students of the Month.
 - Autumn is a kind, caring and hardworking individual who never gives up.
 - Stephen also works very hard. He is polite, follows the Falcon Code of Conduct and is a model citizen.
3. WHS Students of the Month for **May 2011**
 - Kelsey Lacy – Senior -Garrett Flink - Senior
 - Mr. Hudgens introduced Kelsey Lacy and Garrett Flink to the audience.
 - Kelsey moved to Williams from Lake Havasu City. She excels in her studies as evidenced by her 3.93 GPA and membership in the National Honor Society. She has made a smooth transition to WHS because she is friendly and has a thoughtful manner. She enjoys helping the elderly and gardening. She plans to attend the University of Arizona to become a physician focusing on natural medicine.
 - Garrett is good-natured and has enjoyed getting to know everyone at WHS. He volunteers at the food bank and is a quiet force for good on the WHS campus. He has participated in the Battlebots program for three years. He intends to move to California after graduation to attend Ventura Community College

B. Student Presentations:

1. Special Olympians – Ms. Chavez, Mrs. Jackson
 - Ms. Chavez explained that the Olympians did not go to Phoenix for the Summer Games as planned. A mix up in paperwork sent the team to an event in Page, Arizona instead. Although it was disappointing for everyone in the beginning, the trip turned out to be a great experience. Page High School students were assigned to the athletes to help and guide them throughout the competition. Since the events were held on

Friday, the group had the opportunity to visit Antelope Canyon. They team brought home several medals and all agreed they had a wonderful time.

2. Grand Canyon River Trip – Ms. Wengreen
 - Ms. Wengreen, middle school science teacher, reported that she and seven local middle school students joined with 17 students from Grand Canyon Schools and Northland Prep Academy to participate in a 4 day, 54 mile float trip down the Colorado River in the Grand Canyon. The trip was sponsored by Grand Canyon Youth, a non-profit agency in Flagstaff. In order to go on the trip, each student had to earn half the cost of the trip, complete 8 hours of community service and do an educational project to present while on the river. Elizabeth Mertz, Gabi Guinta, Sam Mertz and Ray Thompson each made a brief comment about their experience. They all agreed it was lots of fun camping out, going through the rapids, making new friends and seeing and exploring new places.
 3. State Science Fair – Ms. Wengreen
 - Ms. Wengreen and winners from the local Invention Convention attended the State Science and Engineering Fair in Phoenix. The Williams students were excited to bring home a second place, a third place, and a fourth place trophy for their efforts. Ray Thompson, Stephen Boyack and Sam Mertz agreed that it was a great experience to see the inventions from other schools, to meet new friends and just have a great time. Good food was also mentioned several times. The group attended a Suns basketball game. Ms. Wengreen thanked the Board, Administration and the parents for all the support needed to make this trip a great success.
 4. Battle Bots – Mr. Gutshall
 - Mr. Gutshall noted that he has been involved with this group for six years and the team has won five state championships and one national title. Several of the team members were present to show off the machines and their trophies. They will be defending their national championship title in Indianapolis next week. Mr. Gutshall also showed several short videos of the recent competition in Phoenix. The team members narrated the matches.
 5. Skills USA – Mr. White
 - Mr. White and members of his construction team were present with photos. There were a lot more students present than in previous years, thus making the competition very tough. Many times our kids are pitted against students from 5-A and Vocational Education schools. Students entered the cabinet making event as well as electrical and plumbing and he is very proud of their efforts. They brought home a third and a fourth place trophy. It is great to see how competitive students from a small school can be.
 6. FBLA – Mr. Livingston
 - Mr. Livingston and his team enjoyed their trip to the state Future Business Leaders of America State Leadership Conference in Tucson. Although they did not place in any of the events, it was a great experience just to participate. Approximately 1300 students were present and the competition level was very high. Austin Garlington, Vince Velazco and Bridgett Porter each indicated that it was fun and a great learning experience. They now know that they must step up their performance to compete at this level.
- C. Staff Presentation:
1. Keri Collins-Mooney – math intervention first year summary
 - Mrs. Collins-Mooney reviewed the first year of the elementary math intervention program. She worked with small groups of students for 40 minutes once per week and is happy with the results. She hopes the program will continue for many years. She firmly believes that the earlier the intervention the better. She presented and compared results from intervention assessments given to second through fifth grade students three times this school year; August, January and May. Second grade students in the program made the best overall progress, followed by third graders. She also works with middle school students and presently has 17 eighth graders in the program. Several of the younger students placed in the program throughout the year were able to return to their classrooms for math instruction.

III. REPORTS

A. Superintendent:

1. Summary of current issues
 - Mr. Hudgens stated that currently his focus is mostly on end of school year activities and the bond election. On Thursday, May 19, 2011 at 10:00 am in room 5 at Williams High School our architect and a representative from CORE Construction will be presenting results of the investigation into the WEMS and WHS roofing issues.
 - Mr. Hudgens reported that the enrollment at WHS is declining and if the trend continues, we will see a drop in funding. However, he believes the District is in fairly good shape at the moment and can adjust as needed.
 - Mr. Hudgens also referred to information in his written report that the high school will be reverting to a seven period day, rather than continue on the four period block schedule. Test scores need to improve and hopefully, this is a step in that direction.

B. Governing Board:

-WUSD: Kris Williams - \$25,000 to expand science technology curriculum

-AZ Parents Commission Grant on Drug Education and Prevention (incentives to increase parental involvement/engagement in school)

❖Red Raven - \$120.00 in Gift Certificates

❖Grand Canyon Coffee

❖Dairy Queen - \$50.00 in Gift Cards

and Cafe - \$105.00 in Gift Certificates

❖Colors of the West - \$125.00 in Gift Certificates

❖Pizza Factory - \$105.00 in Gift Certificates

-Homeless/McKinney Vento Youth

❖Erin Carlstrom and Earlene Allison (Feed the Children) – 13 cases of books, 260 backpacks with school supplies, 130 elementary school supply kits, 130 middle school/high school supply kits, and 260 large baggies with snacks (value over \$6000)

❖Mary Schlingen – new clothing (\$131)

- **Motion by Mr. Parenteau to accept and acknowledge donations as listed, second by Ms. Fredrickson.**
- **Motion approved 4-0.**

2. approve employment of support staff for the 2011-12 school year as listed below:

ALLEN, SUSAN	GRANTHAM, JULIANA	KLINE, LINDA	OVERBO, DOLORES
BLISS, MICHELLE	GREEDY, CONNIE	KRIBS, STANLEY	PERRY, MICHAEL
BROWN, EDGAR	HEAP, REBECCA	LAMKIN, RUSSELL	QUINTANAR, JUANITA
BUFFINGTON, JENNY	HELGESON, PATRICIA	LILLIE, ROBERT	RICO, ANGEL
BUSH, MONA	HERNANDEZ, ABELINA	MARTINEZ, RAMONA	ROBILLARD, JUDITH
CEBALLOS, CONNIE	HILLIARD, BRENDA	MASSEY, BRAD	ROCHA, HALLEY
CLARK, TRICIA	HOLMES, JOHN	MATTHEWS, STEVEN	ROE, SANDY
COX, JIMMIE	HOWE, JOSEPH	MAYER, DINA	ROHANNA, BOBETTE
COX, JOHNNY	HOWE, SELES	MCFARLAND, JUANITA	SANDERS, CHRIS
HOWERTON, CHRISTINA	JACKSON, BRANDON	MCMENAMIN, KELLY	SCHULTE, KATHIE
DICK, ANNA	JENSEN, MARGARET	MCNELLY, JOYCE	SCHULTE, STEPHANIE
DUKEMAN, BETTY	JOHNSON, CHRISTY	MILTON, SHERRI	SOLANO, MARIA
DUKEMAN, JERRY	JOHNSON, DONNA	MUGUIRO, JOAQUIN	UEBEL, GABI
ELLICO, MELISSA	JOHNSON, THERESA	NORATO, NAREYDA	VERSER, MATTHEW
FOWLER, DANIELLE	KARLSBERGER, LACI	OLEARY, LORA	WALKER, COKIE
			WATTS, MELLONY

- **Motion by Mr. Parenteau to approve employment of support staff listed with the exception of Matt Verser, second by Ms. Fredrickson.**
- **Motion approved 4-0.**

3. approve employment of administrators for 2011-12:

1. Gary Berger, Special Education Director/Federal & State Programs Director
2. John Livingston, Business Manager and Assistant Superintendent

- **Motion by Mr. Parenteau to table this item until the next meeting, second by Mr. Nixon.**
- **Motion approved 4-0.**

4. remove steps 0-3 on the current Certified Teacher Salary Determination Chart, used for assigning salary to new teaching staff

- **Motion by Mr. Parenteau to approve the revision to the Salary Chart, second by Ms. Fredrickson.**
- **Discussion: Ms. Fredrickson questioned the equity of this move. It is possible a new teacher coming in at the bottom of the schedule could make more than someone who has been here for a year or two. Mrs. Wells responded that the Leadership Team discussed this issue and they don't believe there is anyone in this situation since all employees received a 2.5% salary increase this school year. She believes this is a necessary move in order to improve our starting teacher salary.**
- **Motion approved 4-0.**

5. approve payment of 301 funds to eligible WEMS and WHS teaching staff

- **Motion by Ms. Fredrickson to approve payment of 301 funds, second by Mr. Nixon.**
- **Discussion: Mrs. Wells, representing WEA, reviewed the completion report from both WEMS and WHS. Most teachers completed 100% of the tasks. Mrs. Wells also presented the results of the 4-day School Week Survey as part of the requirement of the current year plan.**
- **Mr. Livingston mentioned that the amount of money available for payout this year is down approximately 15-20% from last year due to the state of the economy, as it is based on the collection of Arizona sales tax.**
- **Motion approved 4-0.**

6. approve WUSD 301 Plan for 2011-12

- **Motion by Mr. Parenteau to approve 301 Plan for next school year, second by Ms. Fredrickson.**

- **Discussion: Mrs. Wells indicated that the plan is very similar to the current plan. However, with the implementation of the seven period day at WHS, three (3) separate events of instruction per class taught, will occur, one for each of the following content areas: Reading, Writing and Math. This is one more than this year.**
 - **Motion approved 4-0.**
7. approve stipend for certified and support staff members to attend Professional Development Training on four occasions during the 2010-11 school year at the following rate:
 - \$250 for each certified staff member for each day of training attended
 - \$100 for each support staff member for each day of training attended
 - **Motion by Mr. Parenteau to approve payment of stipends for training, second by Mr. Nixon.**
 - **Motion approved 4-0.**
 8. accept retirement request from David Edgar, WHS social studies teacher, as of end of current school year
 - **Motion by Mr. Parenteau to accept, with regrets, the retirement request from Mr. Edgar, second by Ms. Nixon.**
 - **Motion approved 4-0.**
 - **The Governing Board would like to recognize Mr. Edgar at the meeting scheduled for May 23, 2011.**
 9. approve revision to FY 11 Expenditure Budget (#3)
 - **Motion by Mr. Parenteau to approve budget revision #3, second by Mr. Nixon.**
 - **Discussion: Mr. Livingston stated that this revision brings the District budget into direct alignment with state figures. The District has received an additional \$4000 due to the increase in the number of special education students, along with a 2% reduction mandated by the state legislature. However, there should not be any major changes in staffing or operations.**
 - **Motion approved 4-0.**
 10. approve sole source procurement for Vernier Software and Technology, LLC for purchase of physical science and physics equipment
 - **Motion by Mr. Parenteau to approve sole source for Vernier Software and Technology, second by Mr. Nixon.**
 - **Motion approved 4-0.**
 11. approve sole source procurement for WeatherBugSchools for purchase of an advanced technology weather station system with several unique features
 - **Motion by Mr. Parenteau to approve sole source for WeatherBugSchools, second by Mr. Nixon.**
 - **Motion approved 4-0.**
 12. approve contract with Greenberg Traurig, LLP to provide legal counsel in preparation for the Governing Board to determine if they want to approve a 'Call for Bond Election; for the November 2011 ballot
 - **Motion by Mr. Parenteau to approve contract, second by Mr. Nixon.**
 - **Discussion: Mr. Livingston explained that this is the same company hired as bond counsel for the November 2010 election. There will only be a small fee charged for copying and faxing services if the bond does not pass.**
 - **Motion approved 3-0.**
 13. approve contract with Gervasio and Associates for structural engineering services for District projects
 - **Motion by Mr. Parenteau to approve contract, second by Mr. Nixon.**
 - **Discussion: Ms. Fredrickson expressed concern about the vagueness of the cost of their services. Mr. Livingston explained that this company was involved in the shoring issue at WHS and is familiar with our facilities and current safety issues. In addition, Mr. Hunt, district architect, requested that a structural engineer be a part of the current roofing issues investigation. In the best interest of the district, a representative from this firm was asked to be present when parts of the roofs were removed. Mr. Hunt has indicated that the charge will be \$2000 for a one-day onsite visit.**
 - **Motion approved 4-0.**

VII. DISCUSSION

- A. Determine Board members available to hand out Certificates at Eighth Grade Promotion on May 26, 2011 at 4:00 pm and Diplomas at High School Graduation on May 27, 2011 at 7:00 pm
 - **Ms. Fredrickson indicated that she will not be at the Eighth Grade Promotion, as she will be out of state. All other members present noted that they will be at both events.**

VIII. MEETING SUMMARY

- **Thank you letters to all donating to the District.**
- **Employment of administrators added to May 23, 2011 agenda**
- **Recognize David Edgar at the May 23, 2011 meeting**

IX. ANNOUNCEMENTS

- A. Governing Board Work Session at 5:30 pm on May 23, 2011 at WEMS auditorium, immediately followed by a Special Meeting

B. Regular Meeting of the Board on June 8, 2011 at 6:00 pm at WHS Culinary Arts classroom

C. May Calendar:

- May 9.....WEMS PTSA - WEMS Library 4:00 pm
- May 10.....WHS Academic and Scholarship Awards – WHS Gym7:00 pm
- May 12-15...WHS Senior Trip
- May 14.....Safety Fair at WEMS – 8:00 am
- May 16.....WEMS Site Council – WEMS Library 4:00 pm
- May 19.....Pre-school Promotion – WEMS Auditorium 9:00 am
- May 19.....First Grade Betsy Ross play – WEMS Auditorium 7:00 pm
- May 24.....Kindergarten Promotion – WEMS Auditorium 10:00 am
- May 26.....Last day of school
- May 26.....Eight Grade Promotion – WHS Gym 4:00 pm
- May 27.....High School Graduation – WHS Gym 7:00 pm

X. ADJOURNMENT

- **Motion by Mr. Parenteau to adjourn the meeting, second by Ms. Fredrickson.**
- **Motion approved 4-0.**
- **Meeting adjourned at 8:00 pm**