



**MINUTES OF A SPECIAL MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD  
MONDAY, MAY 23, 2011**

*The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially*

A Special Meeting of the Williams Unified School District No. 2 Governing Board was held at 5:30 pm on the above date at the Williams Elementary Middle School auditorium. Board members present: Mr. Nenne, Mr. Parenteau, Ms. Fredrickson, and Mr. Nixon. Mrs. Francis was absent. Also present: Mr. Hudgens, Mrs. Savage, Mr. Berger, Mr. Livingston, Mr. Fleishman, Mr. Rico, Mr. Dave Hunt, Mrs. Schulte, Ms. Beard (*Williams News*) and five guests.

**SPECIAL MEETING**

The agenda for the meeting is as follows:

**I. OPENING ITEMS**

- Mr. Nenne called the meeting to order at 5:30 pm and led the audience in the Pledge of Allegiance.
- Motion by Mr. Parenteau to adopt the Agenda as presented, second by Ms. Fredrickson.
- Motion approved 4-0.

**II. STAFF RECOGNITION**

- A. Retirement: David Edgar, WHS Social Studies teacher  
Anna Torrez, WEMS ELL  
Bob McCarty, School Resource Officer
- Mr. Nenne thanked the retirees for their service to the district and wished them well in all future endeavors.

**III. DISCUSSION ITEMS**

- A. **Review and discuss the possibility of a Capital Improvement Bond election on November 8, 2011**
1. Governing board members and city and school officials have been reviewing current safety issues throughout the district. In order to address these safety issues, the Board is considering a call for a Capital Improvement Bond election in November 2011
- District architect, **Dave Hunt, from Glendale, Arizona, gave a Power Point presentation concerning the results of a recent investigation into safety issues at both the elementary and high school. Along with Mr. Hunt, a team of construction professionals, including a forensic structural engineer, an environmental engineer, a hazardous materials specialist, a roofing contractor and a roofing subcontractor were on site May 3, 2011.**
  - As WUSD and City of Williams officials looked on, several sections of the elementary middle school roof were removed and a thorough inspection completed. Mr. Hunt also reviewed vehicular circulation and parking at the elementary middle school as well as the ongoing prairie dog issue.
  - The investigation at the high school gym was focused on the ceiling, the locker rooms, stage area and lobby. Several problems were identified at each site.
  - Recommendations are as follows.
    - ~ **WEMS** – Strengthen the roof structure in several areas, remove double roofing, repair roof deck and replace with a new single ply roofing system.
    - ~ Reconfigure the bus lanes, the student pick-up and drop-off areas, and parking areas to ensure that students and vehicles do not cross paths.
    - ~ Build a ball field in an area now unavailable for student use because of prairie dogs. The field would be for student and community use and would provide at least one place on school grounds for students to use without the danger of stepping into a burrow.
    - ~ **WHS** – Remove and replace ceiling, remove stage and convert to storage area, renovate locker rooms to current code, expand lobby to include updated, accessible public restrooms and a concession area.
  - Mr. Hunt conferred with several different contractors to get an idea of the cost of the proposed projects at the two schools. He stated that he, his colleagues and the contractors each spent several hours reviewing the recommendations and arrived at these figures:
    - ~ **WEMS** - \$3,109,000 (includes permits and bond, professional, construction and special inspection fees)
    - ~ **WHS** - \$2,466,000 (includes permits and fees)

- Ms. Fredrickson asked about the two additional items listed as bond projects.
  - 1.) Security Technology: Mr. Hudgens explained that for safety reasons, our current outdated security camera system needs to be replaced with newer technology. The estimated cost for this project is \$400,000.
  - 2.) Transportation: Mr. Hudgens noted that again, for safety reasons, the District should replace route buses on a yearly basis. The estimated cost for this project is \$600,000
- Note: The total projected bond budget for the projects described above would be \$6,575,000.
- In closing Mr. Hunt noted that a tax increase, related to the passage of a bond, would be approximately \$41 per year for the average homeowner.

2. Receive comments from the public on the proposed Capital Improvement Bond Election

- One member of the audience felt that the \$41 increase in property taxes is a manageable amount for most homeowners and suggested that this information be the headline for all promotional materials, if the Board decides to call for an election in November.

**B. Review and discuss Arizona School Boards Policy Advisory #403 - JLC-Dating Abuse**

1. A.R.S. 15-702.01 as amended by Senate bill 1308, 2010 Legislature, states that: On or before June 30, 2011, the Governing Board of each school district educating students in grades seven through twelve **SHALL:**

- Conduct a public meeting to review and consider incorporating age-appropriate dating abuse information into the district's health curriculum, including:
  - ~A definition of dating abuse
  - ~Recognition of dating abuse warning signs
  - ~Characteristics of healthy relationships
- Notify a local domestic violence organization of the date and time of the public meeting at least two weeks prior to the meeting.

- Mr. Nenne referred to the information in the action item regarding the Dating Abuse Policy. He noted that the board is not required to adopt this policy, only conduct a public meeting to receive public input.

2. Receive comments from the public on the proposed Dating Abuse policy

- An audience member commented that this is a good policy.
- Mr. Nenne stated that this Policy will be included on the June 8, 2011 agenda for further discussion and possible adoption.

**C. Review and discuss the Wind for Schools Program**

1. In November 2010, the Williams Governing Board agreed to enter a partnership with the Center for Sustainable Energy for Education at Northern Arizona University for the Wind for School Program (WFS). WFS is a program of the US Department of Energy's National Renewable Energy Laboratory. The partnership provides assistance from NAU staff to install a small wind turbine on school grounds. Standards based curriculum and teacher training is provided for a stand-alone class or as individual lessons for inclusion in any number of subject areas.

- Mr. Mike Fleishman, WHS math teacher, stated that the Williams District is fortunate to have this opportunity to expand the curriculum in the area of renewable energy. Alongside the wind turbine, the district will install a scientific weather station, purchased with donated funds. With this equipment in place, students will retrieve data for study of cause and effect.

2. Receive comments from the public on the proposed installation of a wind turbine on the Williams Elementary Middle School property, located at 601 N. 7<sup>th</sup> Street, Williams, AZ

- A member of the audience stated that he believes the installation of this turbine is of great educational value.

**IV. ACTION ITEMS**

A. Discussion and consideration to:

1. approve leave buy-back for David Edgar who is retiring from the District

- Motion by Mr. Parenteau to approve leave buy-back for Mr. Edgar, second by Mr. Nixon.
- Motion approved 4-0.

2. approve leave buy-back for Anna Torrez who is retiring from the District

- Motion by Mr. Nixon to approve leave buy-back for Ms. Torrez, second by Ms. Fredrickson

- **Motion approved 4-0.**

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- 3. approve employment of summer maintenance workers for the month of June 2011
  - a. full-time:
    - Phillip Echeverria
    - Dina Mayer
  - b. part-time:
    - Bobette Rohanna
    - Chris Sanders
- **Motion by Mr. Nixon to approve summer employment, second by Mr. Parenteau**
- **Motion approved 4-0.**
- 4. approve employment of administrators for 2011-12 school year:
  - a. John Livingston, Business Manager/Assistant Superintendent
  - b. Gary Berger, Special Education Director/Federal and State Programs Coordinator
- **Motion by Mr. Nixon to approve employment of administrators for 2011-12, second by Mr. Parenteau**
- **Motion approved 4-0.**
- 5. approve employment of Teela Totten as the middle school special education teacher for 2011-12
- **Motion by Mr. Parenteau to approve employment of Ms. Totten, second by Ms. Fredrickson.**
- **Motion approved 4-0.**
- 6. approve Herman Nixon as summer athletic volunteer
- **Motion by Mr. Parenteau to approve Mr. Nixon as a volunteer, second by Ms. Fredrickson.**
- **Motion approved 3-0 with Mr. Nixon abstaining.**
- 7. approve Mike Fleishman as Summer School teacher
- **Motion by Mr. Nixon to approve teacher, second by Ms. Fredrickson.**
- **Motion approved 4-0.**
- 8. approve Tricia Clark as a WEMS cafeteria substitute during the month of June 2011
- **Motion by Mr. Nixon to approve cafeteria substitute, second by Mr. Parenteau.**
- **Motion approved 4-0.**
- 9. approve out of state travel to Houston, Texas on June 21-22, 2011, for John Livingston to attend a Human Resources and the Law Conference
- **Motion by Mr. Nixon to approve travel, second by Mr. Parenteau.**
- **Motion approved 4-0.**

**V. ADJOURNMENT**

- **Motion by Mr. Parenteau to adjourn the meeting, second by Mr. Nixon.**
- **Motion approved 4-0.**
- **Meeting adjourned at 6:20 pm**