



NOTICE OF A SPECIAL MEETING OF THE
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD
Tuesday November 29, 2011

The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially

A **Special Meeting** of the Williams Unified School District No. 2 Governing Board was held at 5:30 pm on the above date at the Williams High School Culinary Arts Room.

Roll call: <u>Board Members:</u>	David Nenne, Present Margaret Francis, Absent Kristi Fredrickson, Present Herman Nixon, Present Albert Parenteau, Present	<u>Administration:</u>	Steve Hudgens, Superintendent/WHS Principal Rachel Savage, WEMS Principal Gary Berger, Sp. Ed./Fed/State Programs Director
		<u>District Staff:</u>	John Livingston, Business Manager Melissa Ellico, Board Secretary
		<u>Staff and Guests:</u>	1 staff members and 2 guests

I. OPENING ITEMS

- **Mr. Nenne called the meeting to order at 5:30 pm and led the audience in the Pledge of Allegiance.**
- **Motion by Mr. Parenteau to adopt the agenda as presented, second by Mr. Nixon.**
- **Motion approved 4-0.**

II. CONSENT AGENDA

Note: All or individual items may be pulled from the consent agenda and discussed individually.

A. Consideration to approve personnel issues:

1. Employment
 - A. Judith Robillard as paraprofessional substitute for this school year
 - B. Karen Macks as Friday Math Tutor—paid out of the McKenny Vento Homeless Grant
2. Approve High School Boys and Girls Basketball Schedule
3. Accept Donation from Troy Troutman of Classroom Supplies for WHS Special Education Classroom
 - **Motion by Mr. Parenteau to approve the Consent Agenda with no exceptions, second by Ms. Fredrickson.**
 - **Motion approved 4-0.**

III. ACTION ITEMS

A. Discussion and consideration to:

1. Affirm that Williams Unified School District has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards in to their instructional practices.
 - **Motion by Mr. Parenteau to affirm the curriculum alignment, second by Mr. Nixon.**
 - **Discussion: Mr. Berger stated that our curriculum is aligned with Arizona Standards and is monitored by classroom observations and comparison of lesson plans to state standards.**
 - **Ms. Fredrickson noted that she would like to make sure this annual affirmation is completed by the first meeting in October.**
 - **Motion approved 4-0.**
2. Award School Facilities Board Contract—WEMS Roof—Bid details and name to be made available at the meeting
 - **Item 2 and 3 were discussed together under one motion.**
3. Award School Facilities Board Contract—WHS Gym Roof—Bid details and name to be made available at the meeting
 - **Motion by Mr. Parenteau to award the SFB contracts to Summit Express, second by Mr. Nixon.**
 - **Discussion: Mr. Dave Hunt was present to discuss the contract. He stated that all bids were received and opened November 15, 2011 at 2pm. There were 10 valid bids. He recommends the award go to Summit Express, a division of Summit Builders, who did the work on the High School roof in 2009. Summit Express's bid amount was \$1,437,000.00, which is within the SFB amounts allocated. He stated that he met with SFB and they accepted the bid amount and acknowledged the wisdom of using one firm for both projects. Mr. Hunt said that Summit has agreed to have the same Project Manager and Construction Superintendent as was used in 2009, since they are aware of our buildings and our needs.**
 - **As these projects are funded by SFB they are required to be awarded to the company which had the lowest combined bid, which was Summit Express.**
 - **Mr. Livingston stated that the Registrar of Contracts was consulted and showed no complaints on file.**
 - **Motion approved 4-0.**
4. Approve 2011-2012 Approved Budget Revision #1
 - **Motion by Mr. Parenteau to approve the budget revision #1, second by Mr. Nixon.**

- **Discussion:** Mr. Livingston stated that a revision of the operational budget is needed to account for the close out of the previous final expenses, carryover, and to match the State figures for our district budget.
- **Motion approved 4-0.**

IV. DISCUSSION ITEMS

- A. Discussion of the abstinence and reproductive health program Coconino County Health Department has offered to provide to 8th grade students
- Ms. Savage told the Board that the representative from Coconino Co. could not be here tonight, but would be at the two parent/public meeting. She stated that the public meetings will be December 8th and 15th at 5:30 in the WEMS Library.
 - The Parent Advisory council meeting had 8 parents attend and the feedback was that parents felt positive about the program.
 - Ms. Savage will do a Connect-Ed message to the 8th grade parents to remind about the meetings, and the information is listed on the WUSD website.
 - Ms. Savage also gave the board a summary of the program that she received from the County and said that the curriculum is available to review at the District Office.

V. MEETING SUMMARY

- The Curriculum Alignment Affirmation will go on the Board Calendar for the first meeting in October.

VI. ANNOUNCEMENTS

1. WEMS Site Council, December 12, 2011 at 4:00 pm
2. Regular Meeting Wednesday, December 14, 2011 at 6:00 pm

VII. ADJOURNMENT

- Motion by Mr. Parenteau to adjourn the meeting, second by Ms. Fredrickson
- Motion approved 4-0.
- Meeting adjourned at 6:41 pm

David Nenne, President

Date