



NOTICE OF A REGULAR MEETING OF THE
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD
WEDNESDAY, October 12, 2011

The vision of the Williams Unified School District is to place each child in the best position to succeed intellectually, academically, emotionally, physically, and socially

A Regular Meeting of the Williams Unified School District No. 2 Governing Board was held at 6:00 pm on the above date at the Williams High School Culinary Arts Room.

Roll call: <u>Board Members:</u>	David Nenne, Present Margaret Francis, Present Kristi Fredrickson, Absent Herman Nixon, Present Albert Parenteau, Present	<u>Administration:</u>	Steve Hudgens, Superintendent/WHS Principal Rachel Savage, WEMS Principal Gary Berger, Sp. Ed./Fed/State Programs Director
		<u>District Staff:</u>	John Livingston, Business Manager Melissa Ellico, Board Secretary
		<u>Staff and Guests:</u>	2 staff members and 17 guests

I. OPENING ITEMS

- Mr. Nenne called the meeting to order at 6:02 pm and led the audience in the Pledge of Allegiance.
- Motion by Mr. Parenteau to adopt the agenda as presented, second by Mr. Nixon.
- Motion approved 4-0.

II. BOARD HIGHLIGHTS

A. Student of the Month:

- Williams Elementary Students of the Month for **September 2011**:
 - Leslie Urias - Kindergarten
 - Chalyce Trujillo - Second Grade
 - Luis Lara - Third Grade
 - Madison Olson - Fourth Grade
 - Davian Cooke - Fifth Grade
- Williams Elementary Students of the Month for **October 2011**
 - Eastlyn Johnson – Kindergarten
 - Judy Dera – First Grade
 - Nathaly Gutierrez – Second Grade
 - Luis Urias-Soto – Third Grade
 - Bridgette Hernandez – Fourth Grade
 - Daeja Lomas – Fifth Grade
- Williams Middle School Students of the Month for **September 2011**
 - Julie Jansma – Eighth Grade
- Williams Middle School Students of the Month for **October 2011**
 - Ethan Johnson – Seventh Grade
 - Nayeli Salceda – Seventh Grade
- Ms. Savage introduced Kindergartner Eastlyn Johnson saying that she is very polite, always tries her best, is respectful and a good listener. She always does her homework and is a joy.
- Ms. Savage presented fifth grader Daeja Lomas who is conscientious and pays good attention. She treats others fairly and is a pleasure to have in class.
- Ms. Savage brought eighth grader Julie Jansma to the Board stating that she is a new student this year, and is making a great name for herself. She is pleasant, polite and follows the Falcon Code of Conduct at all time.
- Williams High School Students of the Month for **October 2011**
 - Austin Garlington – Eleventh Grade
 - Kirstie Ketchum – Twelfth Grade
- Mr. Hudgens presented Senior class Kirstie Ketchum and said that this was her first year at WHS. She likes her teachers and loves the 4 day school week. She has a great attitude, is helpful. She wants to study and teach Drama in the future.
- Mr. Hudgens introduced Junior Austin Garlington who excels in all areas. He is helpful and willing to work with others. He works part time and has learned to balance work and school successfully. He wants to study business and law.

III. REPORTS

A. Superintendent:

1. Summary of current issues
 - Mr. Hudgens expressed his enthusiasm for the wind turbine that is up and spinning, however stated that there is a breaker in the school that is not functioning correctly and will need to be addressed.
 - Mr. Hudgens passed out preliminary schedules for the construction of the School Facilities Board projects of the WHS gym ceiling and the WEMS roof. On the schedule from the architect was listed a special board meeting on November 30 to award contracts. The Board discussed that it would be better to hold the meeting on its regular Tuesday night, November 29 and reschedule the architect.

B. Governing Board:

C. Written Reports:

1. Elementary/Middle School Principal
 - Plans for recognition of technology donation

- **Ms. Savage asked for the Board's input on how to recognize the donation of the new technology in the district. The Board discussed looking for a good location for a plaque, as the technology is located behind WEMS and in the science rooms of both WEMS and WHS. Once the location is decided, a plaque will be created and the Board will have a ribbon-cutting ceremony at WEMS. More discussion on this will follow.**
- 2. Family/Community Outreach
- 3. District Technology
- 4. 21st Century Program
- 5. Community Learning Center
- 6. Business Manager

IV. CALL TO THE PUBLIC

Visitors are provided time to make statements to the Board. Those wishing to do so please complete a "Request to Address the Board" form and return it to the Board President. Statements should be limited to no more than 5 minutes. Please keep in mind that the Board cannot take action on comments, questions, or concerns at this time.

- **No request received**

V. CONSENT AGENDA

Note: All or individual items may be pulled from the consent agenda and discussed individually.

- A. Approve Minutes: September 14, 2011 Regular Meeting
September 27, 2011 Special Meeting/Board Retreat
 - B. Approve District Financial Reports:
 - 1. September 2011:
 - a. District Expenditure Report
 - b. Voucher Summaries
 - Payroll
 - Expense
 - c. Tax Credit Fees
 - WEMS
 - WHS
 - d. Lunch
 - 2. WEMS Activity/Auxiliary Fund for August 2011 (reconciled)
 - 3. WHS Activity/Auxiliary Fund for August 2011 (reconciled)
 - C. Consideration to Ratify Vouchers:

Payroll #6.....\$183,754.30	Expense #1205.....\$86,591.89
Payroll #7.....\$162,651.09	Expense #1206.....\$76,939.61
Payroll #7.1.....\$7,489.52	Expense #1207.....\$49,714.38
 - D. Consideration to approve personnel issues:
 - 1. Employment:
 - a. Lynette Lewis – Sub Bus Driver pending all paperwork
 - 2. Extra-duty:
 - a. Deniz Chavez – Middle School Boys Basketball Co-Coach
 - b. Rick Shipley – Middle School Boys Basketball Co-Coach
 - c. Deniz Chavez – Middle School Girls Basketball Co-Coach
 - d. Rick Shipley – Middle School Girls Basketball Co. Coach
 - e. Tristan Heisley – High School Boys Basketball Coach
 - f. Phillip Echeverria – High School Girls Basketball Coach
 - g. Jeff Brownlee – High School JV Boys Basketball Coach
 - h. Edgar Brown – High School JV Girls Basketball Coach
- **Motion by Mr. Parenteau to approve the Consent Agenda without exception, second by Mrs. Francis.**
 - **Motion approved 4-0.**

VI. ACTION ITEMS

- A. Discussion and consideration to:
 - 1. Accept and acknowledge donations:
 - a. Williams Elementary School
 - Nimo Patel – Student of the Month sandwiches – over 50 free sandwiches for the year
 - Guy Mickelson – Small fridge and health snacks for Nurse's office to provide extra nutrition for students
 - Michelle Bliss – Coat for needy student - \$20.00
 - Mary Schlimgen – New and used clothing for needy/homeless students – \$131.52
 - Coconino Coalition for Children and Youth – refreshments and prizes for Grandparent's Tea and Reading Night – \$599.93
 - WEMS PTSA – refreshments for Grandparent's Tea - \$144.39

- Carol Glassburn – to increase parental involvement - \$150.00
- b. Williams High School
 - Larry Pittinger – Weight room equipment - \$500
 - Bearazona – Weight room equipment - \$200
 - Jamie Mace – Weight room equipment - \$200

- **Motion by Mr. Parenteau to accept donations, second by Mrs. Francis.**
- **Motion approved 4-0.**

- 2. Approve Memorandum of Understanding with Flagstaff Big Brothers/Sisters Program as a educational partner to provide mentoring afterschool

- **Motion by Mrs. Francis to approve the MOU, second by Mr. Nixon.**
- **Motion approved 4-0.**

- 3. Approve agreement with the City of Williams and Coach Hatcher to provide Youth Basketball to Williams children age 6-11

- **Motion by Mr. Parenteau to approve an agreement with the City of Williams, second by Mr. Nixon.**
- **Discussion: Mr. Hudgens commented that this will take the place of the YMCA program from last year. YMCA was great, but parents had to drive to Flagstaff for games which made it so some children couldn't participate. This program will be run through the City of Williams as a fundamental skills program.**
- **Motion approved 4-0.**

- 4. Acknowledge receipt of the FY 2012 McKinney-Vento Homeless Assistance Grant

- **Motion by Mr. Parenteau to accept the McKinney-Vento Grant, second by Mrs. Francis.**
- **Motion approved 4-0.**

- 5. Approve Memorandum of Understanding with NACOG Head Start

- **Motion by Mr. Nixon to approve the MOU, second by Mrs. Francis.**
- **Motion approved 4-0.**

- 6. Adopt the FY2011 Annual Financial Report

- **Motion by Mrs. Francis to approve the MOU, second by Mr. Parenteau.**
- **Discussion: Mr. Livingston went through the four reports that make up the AFR explaining points of interest to the board. Mr. Hudgens asked how the overall budget is impacted by our declining enrollment. Mr. Livingston stated that there was smaller enrollment this year than last year, therefore our budget was smaller. If our enrollment declines again this year we will be looking a budget cuts again.**
- **Motion approved 4-0.**

B. Adopt ASBA Policy #428-434

- 428 – JLIB Student Dismissal Precautions
- 429 – JQ-R Student Fees, Fines, and Charges
- 430 – JR Student Records
 - JR-R Student Records
- 431 – KB Parental Involvement in Education
 - KB –R Parental Involvement in Education
- 432 – KF Community Use of School Facilities
 - KF-EA Community Use of School Facilities
- 433 – KFA Public Conduct on School Property
- 434 – KFAA Smoking on School Premises at Public Functions

- **Motion by Mr. Parenteau to adopt the ASBA policy advisory with the exception of #432 which needs to have the new changes incorporated into our current policy, second by Mrs. Francis.**
- **Motion approved 4-0.**

VII. MEETING SUMMARY

- **WEMS is going to begin making reminder calls to the parents of Student of Month children to remind them of the board meeting.**
- **Ms. Savage will work on how to recognize the new technology donations.**
- **Policy 432 will be revised and brought back for adoption.**
- **The Nov 29th special meeting will include the awarding of the SFB construction bid.**

VIII. ANNOUNCEMENTS

- 1. WEMS PTSA meeting October 17, 2011 at 4:00pm
- 2. WEMS Parent Teacher Conference October 20, 2011
- 3. WEMS Site Council October 24, 2011 at 4:00pm

**Williams USD #2
Governing Board Minutes
October 12, 2011**

4. WHS Fall AIMS testing for Juniors and Seniors October 25-27
5. WEMS Halloween Carnival October 27 from 5:00 – **7:30 PM**
6. Special Meeting/Work Session on Tuesday, October 25, 2011 at 5:30pm

IX. ADJOURNMENT

- **Motion by Mr. Parenteau to adjourn the meeting, second by Mr. Nixon.**
- **Motion approved 4-0.**
- **Meeting adjourned at 6:53 pm**

David Nenne, President

Date